



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/S-547/2014/ 727

Date: 20-02-2023

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Earned Leave with full pay) to Md. Arifur Rahman, Senior Assistant (Computer) Department of Animal Production and Management, SAU, Dhaka-1207, Bangladesh for the purpose of his mother medical treatment in India from 01 March, 2023 to 10 March, 2023 or 10 (ten) days from the actual date of travel under the following terms & conditions:

**Conditions:**

- All expenses and charges related to this visit will be borne by him self and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

**Distributed to:**

Md. Arifur Rahman, Senior Assistant (Computer) Department of Animal Production and Management, SAU, Dhaka.

**Copy forwarded for information/necessary action to:**

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. Chairman, Department of Animal Production and Management, SAU, Dhaka.
3. Director (Finance & Accounts/ICT Cell), SAU, Dhaka.
4. High Commission/Embassy of India, Dhaka, Bangladesh.
5. Bangladesh High Commission/Embassy of India.
6. Deputy Registrar (Admin)-S, SAU, Dhaka.
7. Officer in-Charge, Hili/Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Registrar, SAU, Dhaka, (for kind information).
10. Office copy/Master copy.