

শেরেবাংলা কৃষি বিশ্ববিদ্যালয় Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-98/2007- 996

Date: 13 -03-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (permission to station leave during the vacation of holy Eid-ul-Fitr) to Mst. Sahanaz Pradhan, Deputy Registrar, Department of Management & Finance, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh to stay in India for visiting the historical place from 17 April, 2023 to 01 May, 2023 or 15 (fifteen) days from the actual date of travel under the following terms & conditions:

Conditions:

- a) All expenses and charges related to this visit will be borne by **herself** and there will be no financial involvement of government of Bangladesh or University in this regard;
- b) She will draw her usual pay and allowances in local currency;
- c) After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Mst. Sahanaz Pradhan, Deputy Registrar, Department of Management & Finance, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- 1. High Commission/Embassy of India, Dhaka, Bangladesh.
- 2. Bangladesh High Commission/Embassy of India.
- 3. Chairman, Department of Management & Finance, SAU, Dhaka.
- 4. Director (ICT Cell), SAU, Dhaka-1207.
- 5. Director (Finance & Accounts), SAU, Dhaka-1207.
- 6. Deputy Registrar-A, Admin & Establishment Section, SAU, Dhaka.
- 7. Immigration Officer, Hili/Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- 8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- 9. PA to Treasure/Registrar, SAU, Dhaka (for Registrar kind information).
- 10. Office copy/ Master copy.