



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-121/2010- 2904

Date: 29-05-2023

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to Jarin Ferdous Anthony, Deputy Registrar, Admin & Establishment Section, Office of the Registrar, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 25 (twenty five) days, i.e. from 06 July, 2023 to 30 July, 2023 (06-07-2023 to 20-07-2023 rest & recreation leave and 21-07-2023 to 30-07-2023 earned leave with full pay) or 25 (twenty five) days from the actual date of travel to stay and visit United States of America & Canada.

2. Terms & conditions related to the travel are as follows:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

**Distributed to:**

Jarin Ferdous Anthony, Deputy Registrar, Admin & Establishment Section, Office of the Registrar, SAU, Dhaka-1207.

**Copy forwarded for information and necessary action to:**

- High Commission/Embassy of United States of America/Canada, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of United States of America/Canada.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar-A, Administration & Establishment Section, SAU, Dhaka.
- Deputy Registrar/ PS to VC, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/ Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.