



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-171/2013-2855

Date: 25-05-2023

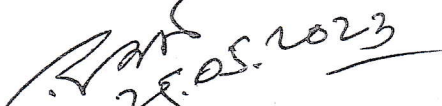
Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave to Dr. Farzana Akter, Senior Medical Officer, Medical Center, SAU, Dhaka-1207 for 31(thirty one) days from 29 May, 2023 to 28 June, 2023 (29-05-2023 to 12-06-2023 rest & recreation leave and 13-06-2023 to 28-06-2023 earned leave with full pay) or 31 (thirty one) days from the actual date of travel to stay in India for the purpose of her medical check-up. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

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**Distributed to:**

Dr. Farzana Akter, Senior Medical Officer, Medical Center, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of India, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of India..
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website uplod).
- Chief Medical Officer, Medical Center, SAU, Dhaka.
- Officer in-Charge, Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin.)-A, SAU, Dhaka.
- Deputy Registrar /PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.