



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-58/2004- 4024

Date: 29-08-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned leave with full pay) to Khan Maruful Islam, Deputy Registrar, Institute of Seed Technology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 06 (six) days, i.e. from 30 August, 2023 to 04 September, 2023 or 06 (six) days from the actual date of travel to stay in Thailand for medical purpose.

2. Terms & conditions related to the travel are as follows:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

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(Sheikh Rezaul Karim)
Registrar
Phone: +8802-44814006

Distributed to:

Khan Maruful Islam, Deputy Registrar, Institute of Seed Technology, SAU, Dhaka-1207.

Copy forwarded for information and necessary action to:

- High Commission/Embassy of Thailand, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Thailand.
- Director (Finance & Accounts/ Institute of Seed Technology), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar-A, Administration & Establishment Section, SAU, Dhaka.
- Deputy Registrar/ PS to VC, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/ Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.