



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/T-91/Admin./2005- 6313

Date: 12-12-2023

Office Order

Mr. Mahidul  
[Signature]

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Duty Leave) to **Professor Dr. Kazi Ahsan Habib**, Department of Fisheries Biology and Genetics, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose to attend Training Workshop on “**International Steering Committee meeting for the 2<sup>nd</sup> UN Decade Regional Conference and 11<sup>th</sup> WESTPAC International Marine Science Conference**” in Thailand from 13 December, 2023 to 16 December, 2023 or 04 (four) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual salary and allowances in local currency.
- After visit he will join his respective office.

This order is issued with the due approval of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

[Signature]  
(Suman Kumar Das)

Deputy Registrar

Admin. & Establishment Section

**Distributed to:**

Professor Dr. Kazi Ahsan Habib, Chairman, Department of Fisheries Biology and Genetics, SAU, Dhaka

**Copy forwarded for information/necessary action to:**

- The High Commission/Embassy of in Thailand, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of Thailand.
- Dean, Faculty of Fisheries, Aquaculture and Marine Science, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin.)-S, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.