



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়

Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/T-74/Admin./2005- 6319

Date: 12-12-2023

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Professor Dr. Md. Ashabul Hoque**, Department of Agricultural Botany, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 09 (nine) days, i.e. from 16 December, 2023 to 24 December, 2023 or 09 (nine) days from the actual date of travel to stay & visit in Saudi Arabia for Holy Umrah Hajj and UAE for visiting purpose. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Suman Kumar Das)

Deputy Registrar

Admin. & Establishment Section

Distributed to:

Professor Dr. Md. Ashabul Hoque, Department of Agricultural Botany, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of Saudi Arabia/UAE, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of Saudi Arabia/UAE.
- Chairman, Department of Agricultural Botany, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka-1207, Bangladesh.
- Director (ICT Cell), SAU, Dhaka-1207, Bangladesh (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Registrar, SAU, Dhaka. (for kind information).
- Office copy/Master copy.