



Sher-e-Bangla Agricultural University  
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**Record Number:** 37.01.2605.040.08.002.23.55

**Date:** ২০ ডিসেম্বর ২০২৩ খ্রিস্টাব্দ

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to **Md. Shafayet Hossain**, Deputy Registrar, Dean Office, Faculty of Animal Science & Veterinary Medicine, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 08 (eight) days, i.e. from 27 December, 2023 to 03 January, 2024 (27-12-2023 to 28-12-2023 station leave during winter vacation, 29-12-2023 to 30-12-2023 station leave during weekly holidays and 31-12-2023 to 03-01-2024 earned leave with full pay) or 08 (eight) days from the actual date of travel to stay in India as a medical attendant for his wife's treatment purpose. Terms & condition for the travel are as follows:

**Conditions:**

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

২০-১২-২০২৩

Sheikh Rezaul Karim

Registrar

registrar@sau.edu.bd

**Distributed to:**

Md. Shafayet Hossain, Deputy Registrar, Dean Office, Faculty of Animal Science & Veterinary Medicine, SAU, Dhaka.

**Record Number:** 37.01.2605.040.08.002.23.55/1 (10)

**Date:** ২০ ডিসেম্বর ২০২৩ খ্রিস্টাব্দ

**(Not in the order of**

**Copy for Kind Information and Necessary Actions seniority)**

1. Dean Office, Faculty of Animal Science & Veterinary Medicine, SAU, Dhaka;
2. High Commission/Embassy of India, Dhaka, Bangladesh;
3. Bangladesh High Commission/Embassy of India;
4. Director (Finance & Accounts), SAU, Dhaka;
- ✓ 5. Director (ICT Cell), SAU, Dhaka (for kind website upload);
6. Officer in-Charge, Cantonment Railway Dhaka/Hili/Benapole/Dharshana/ Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
7. Deputy Registrar-A, Administration & Establishment Section, SAU, Dhaka;

8. PS to VC, SAU, Dhaka (for VC's kind information);
9. PA to Pro-VC/Registrar, SAU, Dhaka, (Pro-VC/Registrar for kind information) and
10. Personal File/Master File.



A handwritten signature in black ink, appearing to read 'Jarín'.

21-12-2023

Jarin Ferdous Anthony  
Deputy Registrar