



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

(office order will be replaced in the same date and issue)

Memo no. SAU/A/O-176/Admin./2009-6245

Date: 10-12-2023

Office Order

Mr. Molla  
→

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Mansura Begum**, Assistant Director, Audit Cell, SAU, Dhaka-1207, Bangladesh for a period of 15 (fifteen) days, i.e. from 09 February, 2024 to 23 February, 2024 or 15 (fifteen) days from the date of departure and permission to stay & visit the historical places of India under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

*10.12.2023*  
(Sheikh Rezaul Karim)  
Registrar  
Phone: 02-44814006

Distributed to:

**Mansura Begum**, Assistant Director, Audit Cell, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- Director (Finance & Accounts/ ICT Cell), SAU, Dhaka.
- Director ( ICT Cell), SAU, Dhaka (for kind upload).
- High Commission/Embassy of India, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of India.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Director (Audit), SAU, Dhaka.
- Deputy Registrar (Admin)-A, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Registrar, SAU, Dhaka. (for Pro-VC kind information).
- Office copy/Master copy.