



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-313/2007- 766

Date: ০৫-০৩-২০২৪

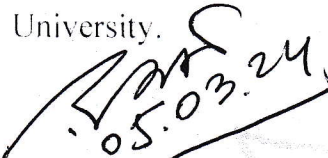
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has approved Ex-Bangladesh leave (Rest & Recreation Leave) in favour of **Mahbubur Rahman**, Section Officer, Admin and Establishment Section, Registrar Office, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose of Holy Omrah in Saudi Arabia for a period of 15 (fifteen) days, i.e. from 08 March, 2024 to 22 March, 2024 or 15 (fifteen) days from the actual date of travel under the following terms & conditions:

Conditions:

- d) All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- e) He will draw his usual pay and allowances in local currency;
- f) After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


05.03.24

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

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Distributed to:

Mahbubur Rahman, Section Officer, Admin and Establishment Section, Registrar Office, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Saudi Arabia.
4. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 5. Director (ICT Cell), SAU, Dhaka (for kind website upload).
6. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. Deputy Registrar-A, Admin & Establishment Section, Registrar Office, SAU, Dhaka.
8. Deputy Registrar /PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Registrar, SAU, Dhaka (for kind information).
10. Office copy/ Master copy.