



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-225/Admin./2006-1028

Date: 28-03-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave to Md. Wahidur Rahman, Senior Security Guard (Higher Scale), Krishakratna Sheikh Hasina Hall, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose of Holy Omrah in Saudi Arabia for a period of 22 (twenty two) days, i.e. from 31 March, 2024 to 21 April, 2024 (31-03-2024 to 14-04-2024 Rest and Recreation leave and 15-04-2024 to 21-04-2024 Earned Leave with full pay) or 22 (twenty two) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Md. Wahidur Rahman, Senior Security Guard (Higher Scale), Krishakratna Sheikh Hasina Hall, Sher-e-Bangla Agricultural University, Dhaka-1207

Copy forwarded for information/necessary action to:

- High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Saudi Arabia.
- Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka, Bangladesh.
- Provost, Krishakratna Sheikh Hasina Hall, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Deputy Registrar-S. Admin & Establishment Section, Registrar Office, SAU, Dhaka.
- Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Treasurer/Registrar, SAU, Dhaka (for Treasurer/Registrar kind information).
- Office copy/ Master copy.