



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-51/2005-1131

Date: 04-04-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (earned leave with full pay) to Shamima Akter, Deputy Registrar, Department of Anatomy, Histology & Physiology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 45 (forty five) days, i.e. from 01 June, 2024 to 15 July, 2024 or 45 (forty five) days from the actual date of travel to stay in Saudi Arabia for Holy Hajj under the following Terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Shamima Akter, Deputy Registrar, Department of Anatomy, Histology & Physiology, SAU, Dhaka-1207.

Copy forwarded for information and necessary action to:

- High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Saudi Arabia .
- Chairman, Department of Anatomy, Histology & Physiology, SAU, Dhaka-1207.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload)
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar-A, Administration & Establishment Section, SAU, Dhaka.
- PS to VC, SAU, Dhaka (for VC's kind information).
- PA to Treasurer/Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.