



Sher-e-Bangla Agricultural University
Sher-e-Bangla nagar, Dhaka 1207
Phone: +880244814020, Fax: +880244814003
Website: www.sau.edu.bd

Record Number: 37.01.2605.040.08.002.23.63

Date: 20 May 2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has approved Ex-Bangladesh leave (Earned Leave with full pay) in favour of Md. Munir Hossain, Executive Engineer (Civil), Engineering Division, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 46 (forty six) days, i.e. from 29 May, 2024 to 13 July, 2024 or 46 (forty six) days from the actual date of travel to stay in The Kingdom of Saudi Arabia for Holy Hajj under the following Terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- he will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

20-05-2024

Sheikh Rezaul Karim
Registrar
registrar@sau.edu.bd

Distributed to:

Md. Munir Hossain, Executive Engineer (Civil), Engineering Division, SAU, Dhaka.

Record Number: 37.01.2605.040.08.002.23.63/1 (10)

Date: 20 May 2024

Copy for Kind Information and Necessary Action:

- High Commission/Embassy of The Kingdom of Saudi Arabia, Dhaka, Bangladesh;
- High Commission/Embassy of the people's Republic of Bangladesh, The kingdom of Saudi Arabia .;
- Director (Finance & Accounts), SAU, Dhaka;
- Director (ICT Cell), SAU, Dhaka (for kind website upload);
- Chief Engineer, SAU, Dhaka;
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
- Deputy Registrar -A, Administration and Establishment Section, office of the Registrar, SAU, Dhaka;
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information);
- PA to Registrar, SAU, Dhaka and
- Personal File/ Master copy.