



Sher-e-Bangla Agricultural University
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Website: www.sau.edu.bd

Record Number: 37.01.2605.040.08.002.23.120

Date: 01 Jul 2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to Shamsun Nahar, Deputy Registrar, Dean Office, Faculty of Agribusiness Management, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the period of 32 (thirty two) days, i.e. from 07 July, 2024 to 07 August, 2024 (07 July 2024 to 20 July 2024 for USA and 21 July 2024 to 07 August 2024 for France) or 32 (thirty two) days from the actual date of travel for the purpose of visiting USA and France under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- Mohammed Abu Hanif, Deputy Registrar, Dean Office, Faculty of Agribusiness Management, SAU, Dhaka will be in charge of Shamsun Nahar during her Foreign travel.
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

01-07-2024

Sheikh Rezaul Karim
Registrar
registrar@sau.edu.bd

Distributed to:

- Shamsun Nahar, Deputy Registrar, Dean Office, Faculty of Agribusiness Management, SAU, Dhaka and
- Mohammed Abu Hanif, Deputy Registrar, Dean Office, Faculty of Agribusiness Management, SAU, Dhaka.

Record Number: 37.01.2605.040.08.002.23.120/1 (10)

Date: 01 Jul 2024

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of USA/France, Dhaka, Bangladesh;
- The Bangladesh High Commission/Embassy of USA/France;
- Dean, Faculty of Agribusiness Management, SAU, Dhaka;
- Director (Finance & Accounts), SAU, Dhaka;
- Director (ICT Cell), SAU, Dhaka (for kind website upload);
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
- Deputy Registrar (Admin.)-S, SAU, Dhaka;

46000
012/12/16

8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information);
9. PA to Registrar, SAU, Dhaka, (for Registrar kind information) and
10. Office copy/Master copy.



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02-07-2024
Jarín Ferdous Anthony
Deputy Registrar