



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/T-202/2013- 2462

Date: 25-09-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has approved Ex-Bangladesh leave (permission to station leave) in favour of **Fahima Khatun**, Associate Professor, Department of Biotechnology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose of her daughter's treatment in India from 01 October, 2024 to 15 October, 2024 or 15 (fifteen) days from the actual date of travel under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Fahima Khatun, Associate Professor, Department of Biotechnology, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- Dean, Faculty of Agriculture, SAU, Dhaka.
- High Commission/Embassy of India, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of India.
- Chairman, Department of Biotechnology, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- ✓ Director (ICT Cell), SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Registrar, SAU, Dhaka.
- Office copy/ Master copy.