



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-301/2018/2480

Date: 26-09-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted deputation (study leave) with full pay to **Lita Biswas**, Assistant Professor, Department of Dairy Science, Sher-e-Bangla Agricultural University, Dhaka, Bangladesh for a period of 01 (one) year, i.e. from 30 September, 2024 to 29 September, 2025 to pursue Ph.D in Iwate University, Japan under the following terms and Conditions:

Conditions:

1. She will be entitled to receive her usual salary during the period of her deputation.
2. She will be allowed to extend her deputation for the same purpose on the basis of recommendation from her research supervisor.
3. She will have to submit her progress report in every six months to this University.
4. She will have to submit a copy of her Ph.D thesis before joining at this University.
5. She will have to serve in this University for a certain period as mentioned in the bonds for Ph.D deputation (study leave).
6. She will have to abide by the disciplinary authorization & regulations of the country of her study.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 02-44814006

E-mail: registrar@sau.edu.bd

Distributed to:

Lita Biswas, Assistant Professor, Department of Dairy Science, Sher-e-Bangla Agricultural University, Dhaka.

Copy forwarded for information and necessary action to:

1. Dean, Faculty of Animal Science and Veterinary Medicine, SAU, Dhaka.
2. High Commission/Embassy of Japan, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy in Japan.
4. Chairman, Department of Dairy Science, SAU, Dhaka.
5. Director (Finance & Accounts), SAU, Dhaka.
6. Director (ICT CELL), SAU, Dhaka. (for kind website upload).
7. Controller of Examinations, SAU, Dhaka.
8. Officer in Charge, Hazrat Shahjalal International Airport, Dhaka.
9. Deputy Registrar (Admin)-1, SAU, Dhaka.
10. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
11. PA to Registrar, SAU, Dhaka (for kind inform to the Registrar).
12. Personal File/Guard File.