



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-268/Admin./2018- 2716

Date: 22-10-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Shafee Ul Umam**, Network Engineer, ICT Cell, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 12 (twelve) days, i.e. from 21 October, 2024 to 01 November, 2024 or 12 (twelve) days from the date of departure and permission to visit & stay in Malaysia under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After visit he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


22.10.24
(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

Shafee Ul Umam, Network Engineer, ICT Cell, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commissioner, Malaysia High Commission, Dhaka, Bangladesh.
- The High Commissioner, Bangladesh High Commission, Malaysia.
- Director General, Immigration & Passport, Govt. of the people's Republic of Bangladesh.
- ✓ Director (ICT Cell / Finance & Accounts), SAU, Dhaka-1207, Bangladesh.
- Deputy Registrar (ES)-2, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- Immigration Officer Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka.
- Office copy/ Master copy.