



Memo no. SAU/Admin./A/O-203/2014/ 3112

Date: 26-11-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (earned leave with full pay) to **Mahmud-Ur-Rahman Shameem**, Deputy Registrar, Audit Cell, SAU, Dhaka-1207, Bangladesh for a period of 16 (sixteen) days, i.e. from 10 January, 2025 to 25 January, 2025 or 16 (sixteen) days from the actual date of travel and permission to stay in Thailand, Malaysia, Singapore & Vietnam for visiting historical places under the following terms and conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual salary and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 02-44814006

Distributed to:

Mahmud-Ur-Rahman Shameem, Deputy Registrar, Audit Cell, SAU, Dhaka.

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Copy forwarded for information/necessary action to:

- High Commission/Embassy of Thailand, Malaysia, Singapore & Vietnam, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Thailand, Malaysia, Singapore & Vietnam.
- Director (Finance and Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Higher Scale) (Admin. & Establishment)-2, SAU, Dhaka.
- Deputy Registrar (Audit), SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.

Md. Mondwarul Islam

Deputy Registrar (Higher Scale)
(Admin. & Establishment)-2