



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-225/2014- 3188

Date: 02-12-2024

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to Nipa Monalesa, Associate Professor, Department of Agricultural Extension and Information System, SAU, Dhaka-1207, Bangladesh for a period of 15 (fifteen) days, i.e. from 03 December, 2024 to 17 December, 2024 to stay & visit in Thailand, Malaysia, Singapore. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


02.12.24
(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Nipa Monalesa, Associate Professor, Department of Agricultural Extension and Information System, SAU, Dhaka.

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Copy forwarded for information/necessary action to:

- Dean, Faculty of Agriculture, SAU, Dhaka.
- The High Commission/Embassy of Thailand, Malaysia, Singapore, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy of Thailand, Malaysia, Singapore.
- Chairman, Department of Agricultural Extension and Information System, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka-1207, Bangladesh.
- Director (ICT Cell), SAU, Dhaka-1207, Bangladesh (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Deputy Registrar (Admin.)-1, SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Registrar, SAU, Dhaka. (for kind information).
- Office copy/Master copy.


02/12/24
Mehdee Mohay Men-Ur-Rahmah

Deputy Registrar (Admin & Establishment-01)
SAU, Dhaka.