



Memo no: SAU/Admin./A/T-199/2013/3422

Date: 22-12-2024

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (earned leave with full pay) to **Dr. Mst. Sharmin Sultana**, Associate Professor, Department of Soil Science, SAU, Dhaka-1207 for a period of 90 (ninety) days, i.e. from 19 December, 2024 to 18 March, 2025 and permission to stay in stay in India & Thailand for the attendant of her husband treatment purpose under the following terms and conditions:

**Conditions:**

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual salary and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 02-44814006

**Distributed to:**

**Dr. Mst. Sharmin Sultana**, Associate Professor, Department of Soil Science, SAU, Dhaka.

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**Copy forwarded for information/necessary action to:**

- Dean, Faculty of Agriculture, SAU, Dhaka.
- High Commission/Embassy of India & Thailand, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of India & Thailand.
- Chairman, Department of Soil Science, SAU, Dhaka.
- Director (Finance and Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Officer in-Charge, Hili/Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.

Mehdee Mohay Men-Ur Rahman  
Deputy Registrar (Admin. & Establishment)-1