



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-158/Admin./2013- ১৪৪

Date: 16-01-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Duty Leave) to **Md. Rayhan Uddin**, System Analyst, ICT Cell, SAU, Dhaka-1207 for 10 (ten) days, i.e. from 02 March 2025 to 11 March 2025 to attend in the APAN59 Program organized by the Asia Pacific Advanced Network (APAN) in Yokohama, Japan. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006 ২০১

Distributed to:

Md. Rayhan Uddin, System Analyst, ICT Cell, SAU, Dhaka.

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Copy forwarded for information/necessary action to:

- High Commission/Embassy of Japan, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Japan .
- Director (ICT Cell), SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Higher Scale)-2, Admin. & Establishment Section, SAU, Dhaka.
- Deputy Registrar /PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro VC/Registrar, SAU, Dhaka .
- Office copy/ Master copy.

Kbd. Md. Monowarul Islam
Deputy Registrar (Higher Scale)
Admin. & Establishment-2