



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-299/2018/ 408

Date: 06-02-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (earned leave with full pay) to **Dr. Maksuda Begum**, Assistant Professor, Department of Poultry Science, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 10 (ten) days, i.e. from 08 February, 2025 to 17 February, 2025 to stay in Australia to attend an International Conference by Poultry Research Foundation, The University of Sydney, Australia under the following terms and conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual salary and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 02-44814006

Distributed to:

Dr. Maksuda Begum, Assistant Professor, Department of Poultry Science, SAU, Dhaka.

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Date: -02-2025

Copy forwarded for information/necessary action to:

- Dean, Faculty of Animal Science and Veterinary Medicine, SAU, Dhaka.
- High Commission/Embassy of Australia, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Australia.
- Chairman, Department of Poultry Science, SAU, Dhaka.
- Director (Finance and Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.

Mehdee Mohay Men-Ur Rahman 06/02/25

Mehdee Mohay Men-Ur Rahman

Deputy Registrar (Admin. & Establishment)-1