



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-237/2014/ 370

Date: 02-02-2025

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted study leave (deputation) with full pay to **Abdul Halim**, Associate Professor, Department of Agroforestry and Environmental Science, Sher-e-Bangla Agricultural University, Dhaka, Bangladesh for a period of 01 (one) year, i.e. from 15 December, 2024 to 14 December, 2025 to pursue Ph.D Programme in Gazipur Agricultural University (GAU), Gazipur under the following terms and Conditions:

**Conditions:**

1. He will be entitled to receive his usual salary during the period of his deputation.
2. He will be allowed to extend his deputation for the same purpose on the basis of recommendation from his research supervisor.
3. He will have to submit his progress report in every six months to this University.
4. He will have to submit a copy of his Ph.D thesis before joining at this University.
5. He will have to serve in this University for a certain period as mentioned in the bonds for Ph.D deputation (study leave).
6. He will have to abide by the disciplinary authorization & regulations of the country of her study.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
(Sheikh Rezaul Karim)  
Registrar  
Phone: 02-44814006

**Distributed to:**

Abdul Halim, Associate Professor, Department of Agroforestry and Environmental Science, Sher-e-Bangla Agricultural University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Dean, Faculty of Agriculture, SAU, Dhaka.
2. Chairman, Department of Agroforestry and Environmental Science, SAU, Dhaka.
3. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 4. Director (ICT CELL), SAU, Dhaka. (for kind website upload).
5. Controller of Examinations, SAU, Dhaka.
6. Deputy Registrar (Admin. & Establishment)-1, SAU.
7. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
8. Deputy Registrar (Admin. & Establishment)-K, SAU (for kind study leave list update)
9. PA/PS to Pro VC/Treasurer/Registrar, SAU (for kind information).
10. Personal File/Guard File.

  
Mehdee Mohay Men-Ur Rahman  
02.02.25

Deputy Registrar (Admin. & Establishment)-1