



Memo no. SAU/A/S-205/Admin./2005-332

Date: 29-01-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Md. Islam Maih**, Senior office Support Staff (Higher scale), Registrar office, SAU, Dhaka-1207 for 30 (thirty) days, i.e. from 11 February, 2025 to 12 March, 2025 or 30 (thirty) days from the actual date of departure and permission to stay in India for his son's medical treatment purpose. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)
Registrar
Phone: +8802-44814006

Distributed to:

Md. Islam Maih, Senior office Support Staff (Higher scale), Registrar office, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- High Commission/Embassy of India, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of India.
- Director (Finance & Accounts), SAU, Dhaka.
- ✓ Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Immigration Officer, Hili/Benapole/Dharshana/ Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Higher Scale)-2, Admin. & Establishment Section, SAU, Dhaka.
- Deputy Registrar /PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Registrar, SAU, Dhaka .
- Office copy/ Master copy.