



Memo no. SAU/A/T-69/Admin./2005/ 801

Date: 13-03-2025

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Duty Leave) to **Professor Dr. F. M. Aminuzzaman**, Department of Plant Pathology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for the purpose of attending a Seminar about “*The Kickoff meeting and the First Consortium Visit of the Education and Culture Executive Agency*” in Nepal from 15 March, 2025 to 22 March, 2025 or 08 (eight) days from the actual date of travel under the following terms & conditions:

**Conditions:**

- The cost with local hospitality will be borne by the organizer and there will be no financial involvement of government of Bangladesh or University in this regard.
- He will draw his usual salary and allowances in local currency.
- After the visit, he will join his respective office.

This order is issued with the due approval of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
(Sheikh Rezaul Karim)  
Registrar  
Phone: +8802-44814006

**Distributed to:**


Professor Dr. F. M. Aminuzzaman, Department of Plant Pathology, SAU, Dhaka-1207.

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**Copy forwarded for information/necessary action to:**

- Dean, Faculty of Agriculture, SAU, Dhaka.
- Chairman, Department of Plant Pathology, SAU, Dhaka.
- High Commission/Embassy of Nepal, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Nepal.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin.)-1, SAU, Dhaka.
- Deputy Registrar & PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.

  
(Mehdee Mohay Men-Ur Rahman)  
Deputy Registrar (Admin & Establishment)-1