



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-78/2006-1002

Date: 08-04-2025

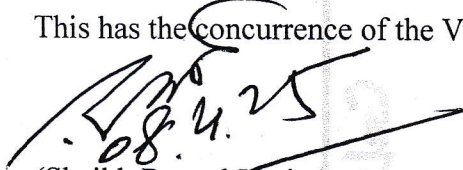
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to Dr. Halima Sayeed Jasmine, Senior Scientific Officer(Higher Scale), Office of the SAURES, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 30 (thirty) days, i.e. from 10 April, 2025 to 09 May, 2025 and permission to stay & visit in USA. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)
Registrar
Ph: 44814006

Distributed to:

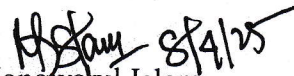
Dr. Halima Sayeed Jasmine, Senior Scientific Officer(Higher Scale), Office of the SAURES, Sher-e-Bangla Agricultural University, Dhaka-1207.

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Copy forwarded for information/necessary action to :

1. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
2. Director (SAURES/Finance & Accounts), SAU, Dhaka.
3. High Commission/Embassy of USA, Dhaka, Bangladesh.
4. Bangladesh High Commission/Embassy of USA.
5. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
6. Director (ICT Cell), SAU, Dhaka-1207, Bangladesh (for kind website upload).
7. Deputy Registrar (Admin.)-2, SAU, Dhaka.
8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Registrar, SAU, Dhaka (for kind information).
10. Office copy/Master copy.


Md. Monowarul Islam
Deputy Registrar (Higher Scale)
Admin & Establishment-02, SAU, Dhaka