

শেরেবাংলা কৃষি বিশ্ববিদ্যালয় Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-161/2011/ 1084

Date: 17 -04-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Dr. Shilpi Kundu**, Associate Professor, Department of Agricultural Extension & Information System, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 19 (Nineteen) days, i.e. from 31 August 2025 to 18 September 2025 and permission to stay in Germany for attending a Seminar and Conference under the following terms and conditions:

Conditions:

- a) All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of the government of Bangladesh or University in this regard.
- b) She will draw her usual salary and allowances in local currency.
- c) After the visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 02-44814006

Distributed to:

Dr. Shilpi Kundu, Associate Professor, Department of Agricultural Extension & Information System, SAU, Dhaka.

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Date: **17** -04-2025

Copy forwarded for information/necessary action to:

- 1. Dean, Faculty of Agriculture, SAU, Dhaka.
- 2. High Commission/Embassy of Germany, Dhaka, Bangladesh.
- 3. Bangladesh High Commission/Embassy of Germany.
- 4. Chairman, Department of Agricultural Extension & Information System, SAU, Dhaka.
- 5. Director (Finance and Accounts), SAU, Dhaka.
- 6. Director (ICT Cell), SAU, Dhaka (for kind website upload).
- 7. Controller of Examinations, SAU, Dhaka.
- 8. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- 9. Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
- 10. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- 11. PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).

12. Office copy/Master copy.

Mehdee Mohay Men-Ur Rahman

Deputy Registrar (Admin. & Establishment)-1