



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/A/T-285/Admin./2018- 1308

Date: ০৪ -05-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Rest and Recreation Leave) to **Dr. Md. Rafiqul Islam**, Associate Professor, Department of Biotechnology, SAU, Dhaka-1207, Bangladesh for a period of 15 (fifteen) days, i.e. from 06 May 2025 to 20 May 2025, in continuation of 06 April 2025 to 05 May 2025 to stay and permission to stay in USA for family purpose. Terms & conditions for the travel are as follows:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard.
- He will draw his usual pay and allowances in local currency.
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

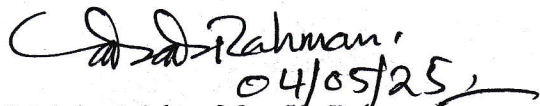

Sheikh Rezaul Karim)
Registrar
Phone: +8802-44814006

Distributed to:

Dr. Md. Rafiqul Islam, Associate Professor, Department of Biotechnology; SAU, Dhaka.

Copy forwarded for information/necessary action to:

- High Commission/Embassy of USA, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of USA.
- Dean, Faculty of Agriculture, SAU, Dhaka.
- Chairman, Department of Biotechnology, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- ✓ Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Deputy Registrar (Admin.)-1, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/ Master copy.


(Mehdee Mohay Men-Ur Rahman)
Deputy Registrar (Admin & Establishment)-1