



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/T-170/Admin./2011/ 1527

Date: 18-05-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Dr. Md. Hafizur Rahman**, Associate Professor, Department of Biochemistry and Molecular Biology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 90 (ninety) days, i.e. from 20 May 2025 to 17 August 2025 or 90 (ninety) days from the actual date of travel to stay & visit in India for his medical purposes under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006

Distributed to:

Dr. Md. Hafizur Rahman, Associate Professor, Department of Biochemistry and Molecular Biology, Sher-e-Bangla Agricultural University, Dhaka-1207.

Copy forwarded for information and necessary action to:

1. High Commission/Embassy of India, Dhaka, Bangladesh.
2. Bangladesh High Commission/Embassy in India.
3. Dean, Faculty of Agriculture, SAU, Dhaka.
4. Chairman, Department of Biochemistry and Molecular Biology, SAU, Dhaka.
5. Director (Finance & Accounts), SAU, Dhaka.
6. Director (ICT Cell), SAU, Dhaka.
7. Officer in-Charge, Benapole/Dharshana/Hazrat Shahjalal (R.) International Airport Dhaka, Bangladesh.
8. Controller of Examinations, SAU, Dhaka.
9. Deputy Registrar (Administration)-1, SAU, Dhaka.
10. Deputy Registrar /PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
11. PA to Pro-VC/Treasurer/Registrar (for kind inform to the ProV.C/Treasurer/Registrar), SAU, Dhaka.
12. Office copy / Master copy.

(Mehdee Mohay Men-Ur Rahman)

Deputy Registrar Admin & Establishment-1