



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-212/Admin./2014-1648

Date: 25-05-2025

Office Order

The undersigned is pleased to convey sanction of the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Sheikh Rezaul Karim, Registrar**, Sher-e-Bangla Agricultural University (SAU), Dhaka-1207, Bangladesh for the purpose of Holy Hajj in The Kingdom of Saudi Arabia for the period of 33 (thirty three) days, i.e from 27 May, 2025 to 28 June, 2025 or 33 (thirty three) days from the actual date of travel time.

Rexona Jahan (Passport no: A04007530) wife of Sheikh Rezaul Karim and **Marzina Khatun** (Passport no: EA0831053) mother of Sheikh Rezaul Karim will be accompanied by the Registrar during the Holy Hajj.

2. The terms and conditions of the above-said visit are as follows:

- All expenses and charges related to this visit will be borne by himself. This University as well as the government of Bangladesh has no financial involvement;
- He will draw his usual pay and allowances in local currency;
- After visit he will join in this University.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

Md. Monowarul Islam
25/5/25

(Md. Monowarul Islam)

Deputy Registrar

Establishment-02

Registrar Office, SAU

Phone: 44814006

Distributed to:

Sheikh Rezaul Karim, Registrar, Sher-e-Bangla Agricultural University (SAU), Dhaka.

Copy forwarded for information/necessary action to:

- High Commission/Embassy of Saudi Arabia Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Saudi Arabia.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT), SAU, Dhaka (for kind website upload).
- Officer in Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar, Establishment-01/ Establishment-02, Registrar Office, SAU
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA/PS to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for Pro-VC/ Treasurer/Registrar kind information).
- Office copy/ Master copy.