



**শেরেবাংলা কৃষি বিশ্ববিদ্যালয়**  
**Sher-e-Bangla Agricultural University**  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-210/2013/ 1638

Date: 24-05-2025

**Office Order**

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned leave with full pay) to **Dr. Khursheda Parvin**, Associate Professor, Department of Horticulture, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 57 (Fifty Seven) days, i.e. from 12 June 2025 to 07 August 2025 and permission to stay in Italy for her son's medical purpose under the following terms and conditions:

**Conditions:**

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of the government of Bangladesh or University in this regard.
- She will draw her usual salary and allowances in local currency.
- After the visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Sheikh Rezaul Karim)

Registrar

Phone: 02-4481006

**Distributed to:**

Dr. Khursheda Parvin, Associate Professor, Department of Horticulture, SAU, Dhaka.

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**Copy forwarded for information/necessary action to:**

- Dean, Faculty of Agriculture, SAU, Dhaka.
- High Commission/Embassy of Italy, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Italy.
- Chairman, Department of Horticulture, SAU, Dhaka
- Director (Finance and Accounts), SAU, Dhaka.
- ✓ Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.

(Mehdee Mohay Men-Ur Rahman) 24/5/25.  
Mehdee Mohay Men-Ur Rahman  
Deputy Registrar (Admin. & Establishment)-1