Memo no. SAU/Admin./A/T-220/2013/ **1720**   Date: **29**-05-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Permission to Station Leave) to **Dr. Bisakha Dewan**, Associate Professor, Department of Agribusiness & Marketing, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 12 (Twelve) days, i.e. from 03 June 2025 to 14 June 2025 and permission to stay & visit in Sri Lanka for family purpose under the following terms and conditions:

Conditions:

a) All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of the government of Bangladesh or University in this regard.

b) She will draw her usual salary and allowances in local currency.

c) After the visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

29/05/2025

(Md. Nazrul Islam)
Registrar (In-Charge)
Phone: 02-44814006

Distributed to:

Dr. Bisakha Dewan, Associate Professor, Department of Agribusiness & Marketing, SAU, Dhaka.

Copy forwarded for information/necessary action to:

1. Dean, Faculty of Agribusiness Management, SAU, Dhaka.
2. High Commission/Embassy of Sri Lanka, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Sri Lanka.
4. Chairman, Department of Agribusiness & Marketing, SAU, Dhaka.
5. Director (Finance and Accounts), SAU, Dhaka.
6. Director (ICT Cell), SAU, Dhaka (for kind website upload).
7. Controller of Examinations, SAU, Dhaka.
8. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
10. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
11. PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
12. Office copy/Master copy.