



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-271/2018/ 2065

Date: 14-07-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted study leave (Deputation) with full pay to **Marzia Habib**, Assistant Professor, Department of Agricultural Chemistry, Sher-e-Bangla Agricultural University, Dhaka, Bangladesh for a period of 01 (one) year, i.e. from 14 July 2025 to 13 July 2026 to pursue Ph.D Programme in Jahangirnagar University, Savar, Dhaka under the following terms and Conditions:

Conditions:

1. She will be entitled to receive her usual salary during the period of her deputation.
2. She will be allowed to extend her deputation for the same purpose on the basis of recommendation from her research supervisor.
3. She will have to submit her progress report in every six months to this University.
4. She will have to submit a copy of her Ph.D thesis before joining at this University.
5. She will have to serve in this University for a certain period as mentioned in the bonds for Ph.D deputation (study leave).
6. She will have to abide by the disciplinary authorization & regulations of the country of her study.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)
Registrar
Phone: 02-44814006

Distributed to:

Marzia Habib, Assistant Professor, Department of Agricultural Chemistry,
Sher-e-Bangla Agricultural University, Dhaka.

Memo no. SAU/Admin./A/T-271/2018/

Date: -07-2025

Copy forwarded for information and necessary action to:

1. Dean, Faculty of Agriculture, SAU, Dhaka.
2. Chairman, Department of Agricultural Chemistry, SAU, Dhaka.
3. Director (Finance & Accounts), SAU, Dhaka.
4. Director (ICT CELL), SAU, Dhaka. (for kind website upload).
5. Controller of Examinations, SAU, Dhaka.
6. Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
7. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
8. Deputy Registrar (Admin. & Establishment)-K, SAU (for kind update the list of study leave).
9. PA/PS to Pro VC/Treasurer/Registrar, SAU (for kind information).
10. Personal File/Guard File.


Mehdee Mohay Men-Ur Rahman
Deputy Registrar (Admin. & Establishment)-1