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শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-356/2023/ 2827

Date: 16 -09-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned leave with full pay) to **Hosne Ara**, Lecturer, Department of Genetics and Plant Breeding, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 16 (Sixteen) days, i.e. from 22 September 2025 to 07 October 2025 and permission to stay & visit in Sri Lanka for family purposes under the following terms and conditions:

Conditions:

- a) All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of the government of Bangladesh or University in this regard.
- b) She will draw her usual salary and allowances in local currency.
- c) After the visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

(Signature)
16.9.25

(Sheikh Rezaul Karim)

Registrar

Phone: 02-44814006

Distributed to:

Hosne Ara, Lecturer, Department of Genetics and Plant Breeding, SAU, Dhaka.

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Date: 16 -09-2025

Copy forwarded for information/necessary action to:

1. Dean, Faculty of Agriculture, SAU, Dhaka.
2. High Commission/Embassy of Sri Lanka, Dhaka, Bangladesh.
3. Bangladesh High Commission/Embassy of Sri Lanka.
4. Chairman, Department of Genetics and Plant Breeding, SAU, Dhaka
5. Director (Finance and Accounts), SAU, Dhaka.
6. Director (ICT Cell), SAU, Dhaka (for kind website upload).
7. Controller of Examinations, SAU, Dhaka.
8. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
10. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
11. PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
12. Office copy/Master copy.

(Signature)
16/9/25.

Mehdee Mohay Men-Ur Rahman

Deputy Registrar (Admin. & Establishment)-1