



শেবে বাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-58/2004-3196

Date: 23-10-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned leave with full pay) to **Khan Maruful Islam**, Deputy Registrar, Institute of Seed Technology, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 10 (ten) days i.e. from 25 November 2025 to 04 December 2025 or 10 (ten) days from the actual date of departure to stay in Thailand, Singapore and Malaysia for visiting the historical places. Following terms & conditions will be imposed for the travel:

Conditions:

- All expenses and charges related to this visit will be borne by himself and there will be no financial involvement of government of Bangladesh or University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: +8802-44814006 *2025*

Distributed to:

Khan Maruful Islam, Deputy Registrar, Institute of Seed Technology, Sher-e-Bangla Agricultural University, Dhaka.

Copy forwarded for information/necessary action to:

- High Commission/Embassy of Thailand/Singapore/Malaysia, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of Thailand/Singapore/Malaysia.
- Director (Institute of Seed Technology), SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin & Establishment)-2, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.


Md. Monowarul Islam

Deputy Registrar (Higher Scale)

Admin & Establishment-02, SAU, Dhaka.