



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/A/O-176/Admin./2009- ৩৫৩৩

Date: 30-11-2025

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Mansura Begum**, Assistant Director, Audit Cell, SAU, Dhaka-1207, Bangladesh for a period of 22 (twenty two) days, i.e. from 10 December 2025 to 31 December 2025 or from the date of departure to stay in India for her daughter's treatment purpose under the following terms & conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


(Sheikh Rezaul Karim)

Registrar

Phone: 44814006

Distributed to:

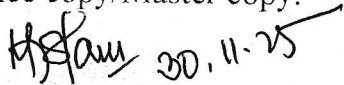
Mansura Begum, Assistant Director, Audit Cell, SAU, Dhaka.

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Copy forwarded for information/necessary action to:

- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind upload).
- High Commission/Embassy of India, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of India.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Director (Audit), SAU, Dhaka.
- Deputy Registrar (Admin)-2, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Registrar, SAU, Dhaka, (for Pro-VC kind information).
- Office copy/Master copy.


Md. Monowarul Islam

Deputy Registrar (Higher Scale)

Admin & Establishment-02, SAU, Dhaka