



শেবে বাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-299/2018/ 1225

Date: 10-06-2026


Office Order

This is to notify that the Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (earned leave with full pay) to **Dr. Maksuda Begum**, Assistant Professor, Department of Poultry Science, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh for a period of 05 (Five) days, i.e. from 11 Jun 2026 to 15 Jun 2026 to stay in China to attend an international conference in Zhucheng city, Shandong Province, China under the following terms and conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of Government of Bangladesh or University in this regard.
- She will draw her usual salary and allowances in local currency.
- After the visit she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
10/06/2026  
(Md. Nazrul Islam)  
Registrar (Current Charge)  
Phone: 02-44814006  
Email: registrar@sau.edu.bd

Distributed to:

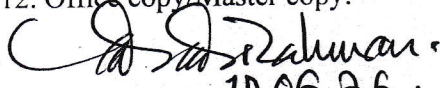
Dr. Maksuda Begum, Assistant Professor, Department of Poultry Science, SAU, Dhaka.

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Copy forwarded for information/necessary action to:

- Dean, Faculty of Animal Science & Veterinary Medicine, SAU, Dhaka.
- High Commission/Embassy of China, Dhaka, Bangladesh.
- Bangladesh High Commission/Embassy of China.
- Chairman, Department of Poultry Science, SAU, Dhaka.
- Director (Finance and Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examinations, SAU, Dhaka.
- Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
- PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA/PS to Pro-VC/Treasurer/ Registrar, SAU, Dhaka, (for kind information).
- Office copy/Master copy.

  
10.06.26  
Mehdee Mohay Men-Ur Rahman

Deputy Registrar (Admin. & Establishment)-1