



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়  
Sher-e-Bangla Agricultural University  
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/O-05/2004- 1303

Date: 17-06-2026

Office Order

This is to notify that **Shabiha Sultana**, Additional Director (Budget) [PRL], Finance & Accounts Section, Sher-e-Bangla Agricultural University (SAU), Dhaka-1207, Bangladesh, is hereby permitted to leave her station and travel to Australia for personal purpose from 29 June 2026 to 29 July 2026 or 31 (thirty-one) days from the actual date of travel. Following terms & conditions will be imposed for the travel:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

  
17/06/2026

(Md. Nazrul Islam)

Registrar (Current Charge)

Phone: +8802-44814006 *Joi*

**Distributed to:**

Shabiha Sultana, Additional Director (Budget) [PRL], Finance & Accounts Section, SAU, Dhaka.

**Copy forwarded for information/necessary action to:**

- The High Commission/Embassy of Australia, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy in Australia.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh
- Deputy Registrar (Admin. & Establishment)-2, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.