



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/A/O-164/Admin./2013/ 1577

Date: ০৪-০৭-২০২৬

Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh Leave (Earned Leave with full pay) to **Iffat Ara Mahabub**, Deputy Registrar, Office of the Vice-Chancellor, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh, for a period of 06 (six) days, i.e. from 17 July 2026 to 22 July 2026 or 06 (six) days from the actual date of travel, to visit and stay in **Malaysia** for visiting historical places, under the following terms and conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

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(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: +8802-44814006

Distributed to:

Iffat Ara Mahabub, Deputy Registrar, Office of the Vice-Chancellor, Sher-e-Bangla Agricultural University, Dhaka.

Copy forwarded for information/necessary action to:

1. The High Commission/Embassy of Malaysia, Dhaka, Bangladesh.
2. The Bangladesh High Commission/Embassy of Malaysia.
3. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 4. Director (ICT Cell), SAU, Dhaka (for kind website upload).
5. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
6. Deputy Registrar (Admin.)-2, SAU, Dhaka.
7. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
8. PA to Registrar, SAU, Dhaka, (for kind information).
9. Office copy/Master copy.

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Kbd. Md. Monowarul Islam
Deputy Registrar (Higher Scale)
Admin. & Establishment-2