



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/Admin./A/O-98/2007/1692

Date: 22-07-2026

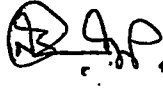
Office Order

This is to notify that Sher-e-Bangla Agricultural University (SAU) has granted Ex-Bangladesh Leave (Earned Leave with Full Pay) to Mst. Sahanaz Prodhan, Deputy Registrar, Department of Agricultural Finance and Management, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh, for a period of 07 (seven) days, from 23 July 2026 to 29 July 2026 (or from the date of departure), along with permission to visit Malaysia and Singapore for family purposes, subject to the following terms and conditions:

Conditions:

- All expenses and charges related to this visit will be borne by herself and there will be no financial involvement of government of Bangladesh or University in this regard;
- She will draw her usual pay and allowances in local currency;
- After the visit, she will join her respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.

 22/07/2026

(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: +8802-44814006

Distributed to:

Mst. Sahanaz Prodhan, Deputy Registrar, Department of Agricultural Finance and Management, Sher-e-Bangla Agricultural University, Dhaka.

Copy forwarded for information/necessary action to:

1. The High Commission/Embassy of Malaysia and Singapore, Dhaka, Bangladesh.
2. The Bangladesh High Commission/Embassy in Malaysia and Singapore.
3. Chairman, Dept. of Agricultural Finance and Management, SAU, Dhaka.
4. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 5. Director (ICT Cell), SAU, Dhaka (for kind website upload).
6. Officer in-Charge, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. Deputy Registrar (Admin.)-2, SAU, Dhaka.
8. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
9. PA to Registrar, SAU, Dhaka, (for kind information).
10. Office copy/Master copy.