



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no. SAU/Admin./A/T-369/2023/ 2014

Date: 30-08-2026

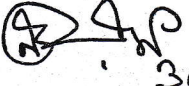
Office Order

This is to notify that the Sher-e-Bangla Agricultural University (SAU) has granted study leave (Deputation) with full pay to **Most. Aklima Khatun**, Lecturer, Department of Microbiology and Parasitology, Sher-e-Bangla Agricultural University, Dhaka, Bangladesh for a period of 01 (One) year, i.e. from **30 August 2026 to 29 August 2027** to pursue **PhD Programme** at **Sunchon National University(SCNU), South Korea**, subject to the following terms and conditions:

Conditions:

1. She will be entitled to receive her usual salary during the period of her deputation.
2. She will be allowed to extend her deputation for the same purpose on the basis of recommendation from her research supervisor.
3. She will have to submit her progress report in every six months to this University.
4. She will have to submit a copy of her PhD thesis and Certificate before joining at this University.
5. She will have to serve in this University for a certain period as mentioned in the bonds for PhD deputation (study leave).
6. She will have to abide by the disciplinary authorization & regulations of the country of her study.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


30/08/2026
(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: 02-44814006
Email: registrar@sau.edu.bd

Distributed to:

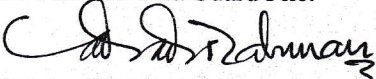
Most. Aklima Khatun, Lecturer, Department of Microbiology and Parasitology, Sher-e-Bangla Agricultural University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Dean, Faculty of Animal Science and Veterinary Medicine, SAU, Dhaka.
2. High Commission/Embassy of South Korea.
3. Bangladesh High Commission/Embassy in South Korea.
4. Chairman, Department of Microbiology and Parasitology, SAU, Dhaka.
5. Director (Finance & Accounts), SAU, Dhaka.
- ✓ 6. Director (ICT CELL), SAU, Dhaka. (for kind website upload).
7. Controller of Examinations, SAU, Dhaka.
8. Deputy Registrar (Admin. & Establishment)-1, SAU, Dhaka.
9. PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
10. Deputy Registrar (Admin. & Establishment)-Md. Abul Kashem, SAU (for kind update the list of study leave).
11. PA/PS to Pro VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
12. Personal File/Guard File.


30/08/26.
(Mehdee Mohay Men-Ur Rahman)
Deputy Registrar (Admin. & Establishment)-1